



EVICTION INSTRUCTIONS TO THE SUPERIOR COURT OF TRINITY MARSHAL'S OFFICE

The Marshal must have original, signed instructions by the attorney or party without attorney in accordance with CCP 262 and 687.010

THIS EVICTION INSTRUCTION IS MANDATORY AND NO OTHER FORM OF INSTRUCTION WILL BE ACCEPTED.

(Failure to complete these instructions completely may result in a delay in processing the eviction)

_____ VS _____
 Plaintiff Defendant

_____ Court Case Number _____ Levying Officer File Number _____

To the Marshal: You are hereby instructed to restore possession of the property described in the accompanying writ to the judgement creditor.

1. Property Address: _____
 City: _____ State: CA Zip Code: _____

2. PERFORM EVICTION: As Soon As Possible, or **No Lockout Before:** _____
3. Creditor's Agent: _____ Daytime Phone: () _____ Ext: _____
4. Gate Code: _____ No Gate Code
5. **Tenant Information:** (Complete for all tenants listed on the writ.) * Attach an additional page if there are more than 4 tenants

Tenant's Name:	Tenant's Date of Birth (DOB)	
a.		<input type="checkbox"/> DOB unknown
b.		<input type="checkbox"/> DOB unknown
c.		<input type="checkbox"/> DOB unknown
d.		<input type="checkbox"/> DOB unknown

6. **Officer Safety Items:** Are you aware of any of the following officer safety concerns in regards to the tenants?

a. Drugs or Alcohol?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Unknown	Specify: <input type="checkbox"/> Drug <input type="checkbox"/> Alcohol <input type="checkbox"/> Both
b. Mental Health?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Unknown	
c. Criminal History?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Unknown	
d. Gang Member/Parole/Probation?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Unknown	Specify: <input type="checkbox"/> Gang Member <input type="checkbox"/> On Parole?Probation
e. Weapons?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Unknown	Specify: <input type="checkbox"/> Guns <input type="checkbox"/> Knives <input type="checkbox"/> Other
f. Violent?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Unknown	
g. Military/Security Experience?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Unknown	Specify: <input type="checkbox"/> Military <input type="checkbox"/> Security
h. Dogs?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Unknown	Specify:
i. Security Cameras or Alarms?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Unknown	Specify: <input type="checkbox"/> Cameras <input type="checkbox"/> Alarm
j. Elderly or Disabled Tenant?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Unknown	Specify: <input type="checkbox"/> Elderly <input type="checkbox"/> Disabled
k. Other:		

7. Is this eviction resulting from a foreclosure sale of a rental housing unit? YES NO
NOTE: Pursuant to California Code of Civil Procedure Section 415.46, a tenant of peroperty that was the subject of a foreclosure action may have additional remedies in eviction proceedings. Falsely misrepresenting whether this eviction is resulting from a foreclosure may subject you to civil and/or criminal liability for fraud.
8. Is the debtor residing on the property under a lease or rental agreement (either verbal or written)? YES NO
 If YES, please attach evidence of the rental agreement. Such evidence may include, but is not limited to, a copy of a written rental agreement, receipts or cancelled checks indicating payment; or a rental application completed by the debtor. If you do not have any evidence to substantiate the existence of a rental agreement, you may submit an affidavit signed under penalty of perjury setting forth the details of the rental agreement. Failure to provide evidence of a rental agreement may result in the debtor being entitled to a stay of proceedings pursuant to federal bankruptcy law, which will result in the eviction process being delayed.

The Marshal's Department DOES NOT guarantee service.
The Marshal's department is entitled to its fees whether the service is completed or not. (California Government Code 26738)

All communications, refunds and collections will be made to the name and address listed below:

Name: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Telephone : () _____ Fax: () _____ Email: _____

Signature: _____ Date: _____



Garth Pedrotti, Marshal

TRINITY COUNTY MARSHAL

P.O. Box 1616 / 101 Court St., Room 105
Weaverville, CA. 96093-1616
(530) 623-1400 FAX (530) 623-8347

Trinity County Marshal's Office Authorization and Release

I, hereby, authorize the Trinity Superior Court Marshal's Office to gain forcible entry at the property located at _____ in order to enforce the Writ of Possession/Notice to Vacate Order and place, the Plaintiff, in peaceful possession of said property. I agree to and shall indemnify and hold the Trinity Superior Court Marshal's, County of Trinity, its Deputy Marshal's Officers, Employees and Agents free and harmless from all claims, actions, damages and liabilities of whatsoever kind and nature relating to or in any way connected with the Order to enforce the Writ of Possession/Notice to Vacate or the placing of me in possession of said property. I understand this procedure may cause property damage for which I will not hold the Marshal liable.

Print Name _____

Capacity _____

Date _____

Authorized Signature _____