# SUPERIOR COURT OF THE STATE OF CALIFORNIA
# COUNTY OF TRINITY

## INVITES APPLICATIONS FOR

**Deputy Marshals**
**(Court Security)**
**Temporary Part-Time**
**Extra Help Position**
**(As Needed Work Schedule)**
**$35.00 Per Hour**

**Final Filing Deadline: Continuous Recruitment**

**Overview**
Under supervision of the Marshal, Deputy Marshals are assigned to court or to perimeter security and will be expected to perform in each capacity with proficiency and sound judgment.

The Deputy Marshal ensures the safety of judges, commissioners, and court staff, and also provides a safe environment for all persons using the Court facilities. Deputy Marshals may assist with training new employees and will perform those duties required of all peace officers as a first responder or back-up officer, and will perform other duties as assigned.

**Special Requirements**
- Graduation from high school or equivalent;
- Graduation from a California Law Enforcement Academy approved by the Commission on Peace Officers Standards and Training (P.O.S.T.);
- Must be current POST qualified;
- Must have successfully passed an FTO program;
- Possession of a valid California Class C Driver License with an acceptable driving record;
- Successful completion of a comprehensive personal background investigation, psychological evaluation, physical examination, and alcohol/drug test;
- No felony convictions;
- U.S. citizenship is required or a permanent resident alien who is eligible for and has applied for citizenship;
- Regular and punctual attendance is essential;
- Ability to lift 100 pounds;
- All Court employees must take the Oath of Allegiance.

**Knowledge of:**
- Basic principles and practices of law enforcement;
- Basic rules and regulations of the Marshal's office;
- Basic civil procedures and processes;
- Search and seizure laws;
- Pertinent laws, codes, and regulations regarding the serving and execution of warrants of arrest;
- Care and operation of firearms and other law enforcement equipment.

**Ability to:**
- Demonstrate keen powers of observation and memory;
- Deal effectively, professionally, and responsibly with the general public;
- Analyze situations accurately and adopt effective courses of action;
- Control, direct, and instruct inmates individually and in groups;
- Make forcible arrests and deal effectively with prisoners;
- Carry out the directions of the Marshal or bench officers in executing court business and maintain order in the courtroom and provide a safe environment in the courthouse;
- Write clear and comprehensive reports and testify in court effectively;
- Stand, walk, and remain alert for long periods of time;
- Use a PC with Windows operating system and other case management software programs;
- Understand and carry out oral and written directions, regulations, and departmental policies;
- Establish and maintain cooperative working relationships with co-workers and the general public;
- Qualify with handguns, rifles, and shotguns;
- Operate law enforcement vehicles in all weather conditions.

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**Other Considerations**

- A preemployment physical and alcohol/drug test are required following the job offer.
- In accordance with Government Code Section 3100, Court employees, in the event of a disaster, are considered disaster workers and may be asked to respond accordingly.
- Deputy Marshals are considered peace officers pursuant to PC § 830.1.

**Salary and Benefits**

- **Base Salary:** $35.00 per hour. Hours may vary based on the needs of the court and shall not exceed 960-hours per fiscal year.
- **Benefits:** Benefits do not apply to extra help positions.

**Application and Selection Procedure**

Candidates must complete and submit a Court application form. A resume and cover letter will be accepted in addition to, but not as a substitute for, the completed application form. Incomplete applications will not be processed. It is not acceptable to complete the application with statements like, "See/refer to resume" or "See attached." A qualifications appraisal committee will review applications and only the best-qualified candidates will be invited for an oral and/or written examination; a writing sample may be requested. **Meeting the announced requirements does not guarantee inclusion into the selection process.**

The **Superior Court of California, County of Trinity** is an **Equal Opportunity Employer.**

Arrangements may be made to accommodate applicants with disabilities by informing the court's Human Resources Division in writing or by telephone at the time of application.

**Submit application materials to:**

**Trinity Superior Court**
**P.O. Box 1258**
**Weaverville, CA 96093**
**ATTN: Human Resources**

Applications may be obtained from the address listed above, by calling 530-623-1369, or by visiting the Court's website at www.trinity.courts.ca.gov.

***Faxes, postmarks, and e-mails will not be accepted.***

***Travel expenses to appear for an interview will not be reimbursed.***

## About Trinity County

The **Superior Court of California, County of Trinity**, is located in the northernmost part of the state and encompasses approximately 3,200 square miles of rugged terrain steeped in the rich history of the California gold rush. The County takes its name from the Trinity River, which offers excellent fishing and whitewater rafting adventures. The Trinity Alps primitive wilderness area is situated in the northern portion of the county and views of the Alps are prominent as one travels around the county. The seasonal climate offers a variety of outdoor adventures including camping, hiking, biking, hunting, fishing, water skiing, boating and gold panning.

The population of the County is approximately 13,000. Trinity County has good schools and a hospital.

The Superior Court of California, County of Trinity, is served by two (2) judges, one (1) court executive officer and approximately FOURTEEN (14) employees.